



Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line

RR #4, Powassan, Ont. P0H 1Z0 (705)724-3526 - Fax (705)724-5099

info@chisholm.ca

Gail Degagne, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

RECREATION COMMITTEE – AGENDA **Wednesday, February 7, 2024 @ 7:00 p.m.** **In Person**

CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

“We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings.”

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes, dated January 10, 2024.
4. Business arising from last meeting:
 - (a) Walking Book Tour - Laminated books update.
 - (b) AG Day - Events Insurance update
 - (c) Community Map 2024 - Updates
 - (d) Monthly Newsletter - Classifieds
 - (e) 2024 Easter Egg Hunt
5. Open Forum.
6. New Business:
 - (a) Memo from Jenny Leblond re – Rec. Committee 2024 Budget (dated January 15, 2024)
 - (b) Memo from Monique re – Committees By-Law 2023-10
7. Adjournment.



MINUTES

Recreation Committee Meeting @ Council Chambers

January 10, 2024 @ 7:00 p.m.

Present: Chairperson, Gail Degagne, Bernadette Kerr, Kendra Dehaan, Nicole Tran, Brooklyn Tran

Regrets:

Absent:

Staff: Monique Mclsaac (recording secretary)

Guests: None.

1. CALL TO ORDER

Meeting called to order by Chairperson, Gail Degagne @ 7:04 p.m.

2. APPROVAL OF AGENDA

Resolution 2024 -01(REC)

Nicole Tran and Bernadette Kerr: Be it resolved that the Agenda for the Recreation meeting dated January 10, 2024 be accepted as written and distributed.

“Carried”

3. APPROVAL OF MINUTES

Resolution 2024- 02(REC)

Kendra Dehaan and Brooklynn Tran: Be it resolved that the Minutes for the Recreation meeting of November 1, 2023 be accepted as written and distributed.

“Carried”

4. BUSINESS ARISING FROM MINUTES

(a) Walking Book Tour: Gail has purchased the books and they are being laminated, and will be posted at Laporte’s by February and will be advertised in the March Newsletter.

(b) AG Day 2024: Monique to email Jenny Leblond and ask her to inquire about “Events Insurance” for this event and costs involved.

Tentative Date, Saturday, May 11, 2024. Confirm time of 9:00 a.m. – 2:00 p.m. (set up time of 8:00 a.m., take down time 2:00 p.m. – 3:00 p.m.).

Kendra advised Penny Madhill is still interested in helping with this event.

The event would be held at the old school location. An admission fee was discussed and/or a Food Bank Donation. To be determined.

Possible door prize as well. To be determined.

Silent Auction is permitted without a Lottery Licence because people will be "bidding" on the item, and the highest bidder would get it, so the item(s) would be "sold" and not raffled off.

Vendor Application Form was completed in 2023, copy attached.

(c) Community Map: Bernie will follow up with Bernie Penny regarding pricing and map sizes that are available.

(d) Newsletter: Ideas and suggestions for monthly letters:

- Monthly Kids' Corner ie. riddles, jokes, word scramble games, word searches etc.
- Incorporate a "Classifieds" section with a base price fee of ie. 20 words, \$5.00/month. Advertise this in the February Newsletter.
- What's Happening Chisholm section.

5. Open Forum:

Nothing.

6. New Business:

2024 Community Yard Sale: Tentative date of Saturday, June 8, 2024. This event is usually coordinated with the Chisholm Fire Departments car wash, so Monique will reach out to Ray in May.

Resolution 2024- 03(REC)

Kendra Dehaan - Bernadette Kerr: The Recreation Committee would like to make a recommendation to Council, Brooks Tran join the Recreation Committee.

'Carried'

Playgrounds - Ask the Roads Dept. to have the parks tilled in the Spring.

2024 Easter Egg Hunt: The Rec. Committee will be hosting its first Annual Easter Egg Treasurer Hunt. There will be a designated "starting point" with a total of 10 laminated eggs (pictures) for 10 locations. On each egg there will be a clue to help the kids find their next egg!

Date and time to be determined along with the "end location".

Prizes to be determined if any.

The event will be advertised in the March Newsletter and Facebook.

ADJOURNMENT

Adjourned @ 8:35 p.m.

Resolution 2024-04(REC)

Nicole Tran – Brooklynn Tran: Be it resolved that this meeting of the Recreation Committee now be adjourned and that the next meeting be scheduled for Wednesday, February 7, 2024 @ 7:00 p.m. or at the call of the Chair.

'Carried'

Chairperson

Recording Clerk

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Gail Degagne, Mayor
 Jennistine Leblond, CAO Clerk-Treasurer

Memorandum

TO: Recreation Committee
FROM: Jenny Leblond
DATE: January 15, 2025
RE: 2024 Budget

Staff are working on the 2024 Budget and need to know if there are any requests for Council to consider with respect to the Recreation Committee.

See below the budget for 2023. Items to note:

- Recreation programs increased in 2023 to \$800 from \$600 in 2022.
- No advertising budget as there are free ways to advertise with social media and PSA's on the radio stations
- Park Expenses increased for extra care and maintenance of the port-a johns
- Insurance is constantly increasing and staff will calculate

Department: 1.4-1700- Parks					
G/L Acct#	G/L Name	Proposed Budget 2023	ACTUALS 2022	Prior Year Budget 2022	% Change
1110	Parks Expenses	\$ 3,000	\$ 4,843	\$ 2,500	20.00%
1115	Tennis Court	\$ 500	\$ 5,214	\$ 500	0.00%
1125					#DIV/0!
1200	Parks and Rec Insurance	\$ 6,796	\$ 6,351	\$ 6,351	7.00%
	TOTALS	\$ 10,296	\$ 16,408	\$ 9,351	10.10%
Department: 1.4-1800- Recreation					
G/L Acct#	G/L Name	Proposed Budget 2023	ACTUALS 2022	Prior Year Budget 2022	% Change
1310	Recreation Programs & Events	\$ 800	\$ 790	\$ 600	33.33%
1500					#DIV/0!
1510	Advertising		\$ -	\$ 100	-100.00%
1915	Trsf to reserve				
	TOTALS	\$ 800	\$ 790	\$ 700	14.29%
Department: 1.4-1900- Library					

Please submit any requests, in writing, to the CAO as soon as possible. Council will be having their first discussion on the 2024 Budget January 25th with their next meeting being February 22, 2024.

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Gail Degagne, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

Memorandum

To: Recreation Committee
CC:
From: Monique
Date: February 5, 2024
Re: Committees By-Law (2023-10)

As per the Committees By-Law (2023.10), the Rec. Committee includes one council member and can have up to five citizens.

Brooks Tran, makes the 5th citizen for Rec., but I would confirm that the Rec. Committee can still have unlimited volunteers. The volunteers would not be a board member, and therefore would not have any input for decisions etc. being made.